

	Pruitt Production Services, Inc 5400 Hwy 290 East Giddings, TX 78942 979-542-5104		Doc No:	
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Video Surveillance & Search Policy			Page:	Page 1 of 1
Preparation: Human Resource Director		Authority: President	Issuing Dept: Human Resources	

****Acknowledgment, Consent, and Release****

I acknowledge that I have received a copy of Pruitt Production Services, Inc.'s policies, that I have been given the opportunity to read and ask any questions that I might have about the same, and that by signing this acknowledgment, I agree to adhere to the policies as a condition of my employment and/or continuing employment with Pruitt Production Services, Inc. I understand and agree that in acknowledging and signing this form, no contract of employment is hereby created, and further understand that no promise or guarantee of employment for any particular term is hereby made. I also acknowledge that I am an employee-at-will and that either I or Pruitt Production Services, Inc. may end the employment relationship at any time, with or without notice or cause. I further acknowledge that my failure to adhere to these policies may subject me to disciplinary action, up to and possibly including immediate termination without warning.

In accordance with Pruitt Production Services, Inc.'s policy regarding searches, I understand that all desks, storage areas, lockers, and all vehicles owned, financed, or leased by Pruitt Production Services, Inc. or used by the company to transport employees, goods, and/or products are subject to search at any time without my knowledge, presence, or permission. With the exception of my personal vehicle, I understand I am prohibited from locking or otherwise securing any such desk, storage area, locker, or vehicle with any lock or locking device not supplied or approved by the company. If I use my own lock on any such item, I agree to give my supervisor a copy of the key or combination to the lock so that the company may open the lock at any time that it may deem such action necessary. In the event that a search of my personal vehicle becomes necessary, I agree to allow personnel designated by Pruitt Production Services, Inc. to conduct such a search at any time the company may direct during my duty shift.

I further understand that in order to promote the safety of employees and company visitors, as well as the security of its facilities, Pruitt Production Services, Inc. may conduct video surveillance of any portion of its premises at any time, the only exception being private areas of restrooms, showers, and dressing rooms. Video cameras will be positioned in appropriate places within and around company buildings and used to help promote the safety and security of people and property. I hereby give my consent to such video surveillance at any time the company may choose.

I hereby release Pruitt Production Services, Inc. from all liability, including liability for negligence, associated with the enforcement of these policies and/or any searches or surveillance undertaken pursuant to these policies.

Employee Name (Printed): _____

Employee Signature: _____

Date: _____

Employer Representatives Name (Printed): _____

Employer Representatives Signature: _____

Date: _____